

Coop-PBLinVET

Leonardo Da Vinci 2010-2012

Agenda of Kick-off Meeting

(Bergara, 20th and 21st January 2011)

Objectives

- To clarify and understand the project goals and objectives of the project
- To know KP-Lab results, such as the pedagogical models and the Knowledge Practices Environment (KPE), and their possible uses in the project.
- To introduce other available products and experiences existing in the partnership related to Project and Practice Bases Learning previously carried out by the partner or by thirds.
- To understand and agree the individual roles and responsibilities of the partners
- To revise and adjust, if necessary, the work program and timeline of the project
- To reflect about the orientation, guidelines and conditions of the transfer, considering the national specificities of the target audience and the educational framework of the Vocational Training Programs in Mechanical Manufacturing branch in each receiver entity.
- To agree a specific work plan to develop WP2

Program

20th January

9:00 h. Welcoming address of MAI

9:15 h: Objective and Agenda of the meeting days. ITURBROK.

9:25 h. Presentation of partners: partners will introduce themselves, describes their concerns and expectations. (5-7 minutes each one). ALL

10:15 h. Coop-PBLinVET Overview: Goals and objectives, main activities, key milestones, critical success factors, expected products. ITURBROK.

11:00 h. Coffee Break

11:20 h. Introduction of Knowledge Practices Environment (KPE) and other of KP-Lab results and their possible uses in the project. METROPOLIA.

12:15 h. Introduction of transferable products/methods of ITB. ITB,

13:00 h. Lunch

15:00 h. Brief visit to MAI

15:30 Introduction to the educational context of MAI where transfer will be implemented. MAI.

16:10 h. Introduction to the educational context of BLVSS where transfer will be implemented. BLVSS

16:50 h. Introduction to the educational context of ITB where transfer will be implemented. ITB

17:30 h. Common exchange about the presented products and results and how could be transferred in this educational contexts. First conclusions about the possibilities of transference and the conditions, strategies and methodologies (to be included in the first deliverable). ALL.

18:30 h. End of works of first day

20:30 h. Dinner

21st January

9:00 h. Overview of the Work Program, timeline and organization of the project (chart of the roles and responsibilities of each partner, communication rules, procedures) MAI / ITURBROK.

10:00 h. Questions and discussion about the previewed Work Program and proposal of adjustments if necessary. ALL.

10:30 h. . Proposal, discussion and agreements for work plan of WP2. ITB / METROPOLIA

11:15 h. Coffee break

11:35 h. Proposal, discussion and agreements for work plan of WP5. MAI /ITURBROK

12:15 h. Financials and contractual aspects: budget, categories of costs, financial and administrative LdV rules, reporting routines, forms, criteria of the NA. MAI / ITURBROK

13:00 h. Lunch